



Registered Charity 1179850



Loggerheads & District Befrienders Minutes of Committee Meeting 8th September 2021

Attendees:

Ann McCullagh (Chair) Jane Newton Karen Watkins John Knight Jan Knight
Sheilah Clisby Anthony Deere

1. Apologies

Apologies were received from Jill Cheadle, Jayne Conn and Steve Carter

2. Minutes of last meeting

The minutes of the last meeting were approved.

3. Matters Arising

Jan agreed to arrange transport for September

4. Finance Report

The accounts for the year ending 30 June 2022 have been signed off and submitted to the charity commission. So far this year our expenditure has exceeded income. Our income has been minimal, and we have had the expense of insurance payment and the purchase of new advertising banners. However, the Befrienders' stall at the walking market raised £140 and we received a further £50 contribution from the money raised by the event. Our overall financial position is still very healthy.

5. Coffee Morning

It was agreed that we would resume providing cakes along with teas and coffees at coffee mornings. Ann to contact Debbie Bray and Phil Dyer re providing cakes for the first and third Fridays in the month. Ann to provide cakes for the 4th Friday with Debbie F as backup. The Fire Station is re-opening on October 4th but rules re social distancing etc are unknown yet. It was agreed that the Methodist Church should be booked until the end of the year. **Ann**

6. Silver Diners

Arrangements for Friday 10th September were made. It was agreed that Silver Diners in October would take place after the AGM on Friday 22nd and that it would be another buffet meal. **Jan** to investigate a place to go to for Silver Diners in November, possibly Festival Centre in Market Drayton.

7. Website

Jan, Karen and **Ann** to get together to look at the website. **Jan** to let them know when she is ready, and to arrange getting together.

8. Befrienders' volunteers ongoing service

It was agreed that we should start a service like that provided during the lockdown, to collect prescriptions and get some shopping for people coming out of hospital. This would be a short-term arrangement. Proposed: Jan; seconded: Karen. Agreed unanimously.

Jane to email all Befrienders to ascertain who is willing to help with this. Also to make sure that Una is aware of it. It will also need to be advertised.

9. October minutes: agenda and minutes

The role of secretary was discussed as part of this item. It was agreed that the role of secretary has grown and that various tasks should be distributed to other committee members.

Secretary's role: data protection (keeping central lists), paper records, dbs checks, minutes and agendas, insurance, charity commission

It was suggested that we could create the new role of a publicity officer who would deal with notices, the website, articles for newsletters and magazines, calendar of events. This should be an item on the next agenda. We also need one person to organise transport for the coffee mornings.

Jan agreed to do the agenda and minutes for the next committee meeting.

10. Chairman

Ann reiterated her decision to step down as chairman at the upcoming AGM. She would like to stay on the committee but no longer feels able to have 'overall responsibility of running the organisation to the best of its ability.'

Karen is willing to take on the role but not immediately. It was suggested that we should put this proposal to the attendees at the AGM:

That the existing chair should stay in place and that Karen Watkins is proposed as chair designate to work with existing chair and to take over fully at an appropriate time in the future.

11. AOB

- We considered whether we need a third person to train as a fun mobility leader. Jayne is leading all sessions at the moment as Doreen is not well. However Doreen hopes to be able to resume her role soon.
- Well-being Day September 19th at Dorothy Clive Gardens. Ann to confirm the availability of those who have volunteered to help. Banners and leaflets to be taken.
- Sheilah has a friend who would be willing to do a singing session on a 4th Friday. Sheilah will check his availability for November.
- Karen to send scarecrow photos to Jill to be included in the next parish newsletter

12. Next Meeting

Wednesday October 6th 10.00am at the Fire Station or at Jan and John's